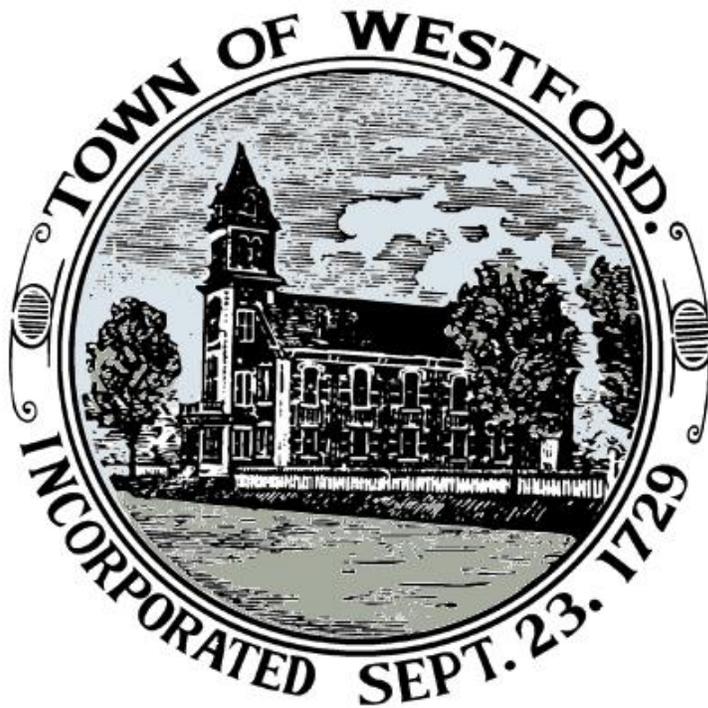


**2016**  
**ANNUAL TOWN MEETING**  
**MOTIONS**



**Saturday, April 2, 2016 10:00AM**  
**Abbot School Gymnasium, 25 Depot Street**

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**From the Moderator:**

*“ Demeaning words should never be used as substitute for intelligent discourse.”*

**- The Rev. Federico Serra-Lima 1996**

## REPORTS

<b>ARTICLE 1: Accept Town Reports</b>	<i>Town Manager</i>
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**Motion:** *(Majority Vote Required)*

That the Town accept the Reports of Town Officers, Boards and Committees for the Fiscal Year 2015.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

## FINANCIAL - FISCAL YEAR 2016

<b>ARTICLE 2: Approve Unpaid Bills from Previous Fiscal Year(s)</b>	<i>Town Manager</i>
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**Motion:** *(4/5 Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$1,900 (ONE THOUSAND NINE HUNDRED DOLLARS) to pay for unpaid bills of prior fiscal years from Boston Area Police Emergency Radio Network (BAPERN) for membership dues and remote line and maintenance fees for interagency radio communications within the Commonwealth of Massachusetts in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 64.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

<b>ARTICLE 3: Approve Fiscal Year 2016 Supplemental Appropriations</b>	<i>Town Manager</i>
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**Motion:** *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$149,000 (ONE HUNDRED FORTY NINE THOUSAND DOLLARS) in order to supplement the following operating budgets in Fiscal Year 2016:

423 Snow & Ice	\$122,000.00
155 Technology	\$27,000.00

*Selectmen (4-0) and Finance Committee (7-0)*

<b>ARTICLE 4: Approve Fiscal Year 2016 Budget Transfers</b>	<i>Town Manager</i>
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**Motion:** *(Majority Vote Required)*

That the Town dismiss Article 4.

*Selectmen recommend (4-0) and Finance Committee recommends (7-0)*

<b>ARTICLE 5: Appropriate Funds For the Westford Superior Officers Association to Fund the Fiscal Years 2014-2016 Contract Settlement</b>	<i>Town Manager</i>
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**Motion:** *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$208,535.18 (TWO HUNDRED EIGHT THOUSAND FIVE HUNDRED THIRTY FIVE DOLLARS AND EIGHTEEN CENTS) to pay for Police Department personnel expenses required according to the collective bargaining agreement with the

Westford Superior Officers Association for fiscal years 2014 through 2016 including wages and benefits awarded by the Joint Labor Management Committee as part of an arbitration settlement.

*In accordance with Mass General Laws, Chapter 1078 of the Acts of 1973 section 4A, the Selectmen are required to support this article. Finance Committee recommends (7-0)*

**ARTICLE 6: Appropriate from Insurance Receipts Reserved for Repairs to the Westford Academy Building Located at 30 Patten Road** *Town Manager*

**Motion:** *(Majority Vote Required)*

That the Town appropriate from insurance receipts reserved in accordance with Massachusetts General Laws Chapter 44, Section 53 the sum of \$12,337.14 (TWELVE THOUSAND THREE HUNDRED THIRTY SEVEN DOLLARS AND FOURTEEN CENTS) to the Westford Public Schools General Fund budget and \$12,483.10 (TWELVE THOUSAND FOUR HUNDRED EIGHTY THREE DOLLARS AND TEN CENTS) to the School Lunch Fund (Fund 220) for repairs and related expenses caused by water damage at the Westford Academy building located at 30 Patten Road.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**CAPITAL APPROPRIATIONS - FISCAL YEAR 2016**

**ARTICLE 7: Approve Capital Appropriations** *Capital Planning Committee*

**First Motion:** *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$1,535,257 (ONE MILLION FIVE HUNDRED THIRTY FIVE THOUSAND TWO HUNDRED FIFTY SEVEN DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Technology	40,000	Network Upgrades
Technology	313,000	School Computer Replacement
Technology	34,000	Town Computer Replacement
Police	127,027	Police Portable Radio Replacement
Fire	130,080	Fire Portable Radio Replacement
Fire	39,800	Deputy Chief Vehicle
Building	23,500	Building Department Vehicle
School	265,000	Phase 2 System-wide Security Cameras
School	46,540	School Plow Truck/Sander
Engineering	35,000	Roadway Safety Audit for 4 High Priority Areas: Carlisle Rd @ Griffin Rd, Concord Rd @ Carlisle Rd, Plain Rd @ Depot St, Abbot Rd @ Town Farm Rd
Engineering	80,000	Stormwater Permit Compliance
Engineering	50,000	Design of the culvert on Groton Road east of Oak Hill Road
Engineering	125,000	Design of the culvert located on Beaver Brook Road
Wastewater Management	30,000	Westford Academy/Crisafulli School Leach Field Testing
Highway	196,310	6 Wheel Plow Truck

And further

That the Town appropriate from Water Enterprise Retained Earnings the sum of \$1,853,312 (ONE MILLION EIGHT HUNDRED FIFTY THREE THOUSAND THREE HUNDRED TWELVE DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Water Enterprise	1,370,000	Main St. Water Distribution System Improvements
Water Enterprise	300,000	Design Engineering for Prospect Hill Water Storage Tank Replacement
Water Enterprise	42,095	Multi-Tool Tractor
Water Enterprise	41,217	SCADA Radio Upgrade
Water Enterprise	100,000	Standby Generator Additional Funding

And further

That the Town appropriate from Ambulance Enterprise Retained Earnings the sum of \$31,540 (THIRTY ONE THOUSAND FIVE HUNDRED FORTY DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Ambulance Enterprise	17,365	Infusion Pumps
Ambulance Enterprise	14,175	Liquid Spring Suspension

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**Second Motion:** (2/3 Majority Vote Required)

That the Town appropriate the sum of \$1,895,000 (ONE MILLION EIGHT HUNDRED NINETY FIVE THOUSAND DOLLARS) for the reconstruction of Main Street, including costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor;

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**Third Motion:** (2/3 Majority Vote Required)

That the Town appropriate the sum of \$510,725 (FIVE HUNDRED TEN THOUSAND SEVEN HUNDRED TWENTY FIVE DOLLARS) for the design, survey, and construction of a sidewalk on Plain Road from Nutting Road to Poplar Road and for the survey of a sidewalk extension on Concord Road to the Colonel John Robinson School, including costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor;

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

<b>ARTICLE 8: Appropriate Funds for Pedestrian and Traffic Improvements to the Town Center</b>	<i>Board of Selectmen</i>
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**Motion:** *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$13,000 (THIRTEEN THOUSAND DOLLARS) to pay for professional services for the design and implementation of traffic and pedestrian improvements for the Town Center in accordance with recommendations from the Town Center Parking and Traffic Study Committee.

*Selectmen recommend (4-0) and Finance Committee recommends (9-0)*

<b>ARTICLE 9: Authorize the Board of Selectmen to Sell the Town Farm Building Located at 35 Town Farm Road</b>	<i>Board of Selectmen</i>
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**Motion:** *(2/3 Majority Vote Required)*

That the Town vote to transfer from the Board of Selectmen for general municipal purposes to the Board of Selectmen for both general municipal purposes and conveyance, Assessor’s Map 24, Parcel 23 (commonly known as the “Town Farm”) and property, adjacent thereto, Assessor’s Map 24, Parcel 22, being the site of a fire station; and, further, to authorize the Board of Selectmen to convey all or a portion of said properties, pursuant to General Laws Chapter 30B, §16, on such terms and conditions as the Board of Selectmen shall determine, including acceptance of a historical preservation restriction on the building located upon Assessor’s Map 24, Parcel 23 (the Town Farm), said conveyance to be for such consideration as the Board of Selectmen shall deem appropriate, including nominal consideration.

*Selectmen recommend (5-0) and Finance Committee recommends (8-0-1)*

<b>ARTICLE 10: Authorize the Selectmen to Enter a Lease for the Office and Programming Space for the Parks, Recreation, and Cemetery Departments and Appropriate Funds for the First Year of the Lease</b>	<i>Board of Selectmen</i>
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**Motion:** *(2/3 Majority Vote Required)*

That the Town dismiss Article 10.

*Selectmen recommend (4-0) and Finance Committee recommends (7-0)*

**COMMUNITY PRESERVATION FUNDS**

<b>ARTICLE 11: Approve Community Preservation Committee Recommendations</b>	<i>Community Preservation Committee</i>
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**Motion:** *(Majority Vote Required)*

That the Town, pursuant to Massachusetts General Laws, Chapter 44B, or any other enabling authority, in accordance with the recommendations of the Westford Community Preservation Committee, appropriate from Community Preservation Funds the sum \$1,054,960 (ONE MILLION FIFTY FOUR THOUSAND NINE HUNDRED SIXTY DOLLARS) as follows:

\$215,935	From Undesignated Fund Balance to the Community Housing Reserve to the Community Housing Reserve This allocation more than covers the required 10% for Community Housing.	Community Housing Reserve
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\$8,000	From Fund Balance Reserved for Historic Resources For the placement of two historic properties on the National Register and any other related costs.	Historical Commission
\$171,025	From Community Housing Reserve For structural fill materials and removal of unsuitable organic materials at the Residence at Stony Brook II and any other related costs.	Common Ground Development Corporation
\$190,000	From Undesignated Fund Balance To the Conservation Trust Fund for future land purchases and any other related costs.	Conservation Commission
\$20,000	From Community Housing Reserve To hire a consultant for a Subsidized Housing Inventory (SHI) safe harbor land analysis and any other related costs.	Affordable Housing Trust
\$10,000	From Community Housing Reserve For a Housing Production Plan, in order to receive safe harbors in accordance with Chapter 40B and any other related costs.	Affordable Housing Committee
\$170,000	From Community Housing Reserve For the construction of two affordable housing properties located at 75 Graniteville Rd and any other related costs.	Habitat for Humanity of Greater Lowell
\$270,000	From Undesignated Fund Balance For funding the design fees associated with the rehabilitation of the Roudenbush building located at 65 Main St and any other related costs.	Historical Commission

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

### FINANCIAL-FISCAL YEAR 2017

#### **ARTICLE 12: Authorize Revolving Funds**

*Town Manager*

**Motion:** *(Majority Vote Required)*

That the Town authorize revolving funds for the Fiscal Year July 1, 2016 - June 30, 2017, under the provisions of [Massachusetts General Laws Chapter 44, Section 53E ½](#) for the following:

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Lease of Town Buildings: 65 & 73 Main St & 170 Plain Rd	Board of Selectmen	Lease payment and other revenues from leased properties	Costs associated with maintenance, repairs and improvements to the leased properties	\$150,000	Available for expenditure next year
Recycling Revolving	Recycling Commission	Sale of bins	Purchase of recycling supplies	\$20,000	Available for expenditure next year
Recreation Field Maintenance	Recreation Commission	Field user fees/permits	Field maintenance, hiring of necessary personnel and consulting services	\$150,000	Available for expenditure next year

Senior Center Fitness Room	Council on Aging	Fees and gifts received for the Fitness Room	Fitness room maintenance supplies, equipment warranties, training, monitoring and purchase of replacement fitness equipment	\$25,000	Available for expenditure next year
Senior Center Programs	Council on Aging	Program fees	Costs associated for the operation of activities for Cameron to include supplies and wages	\$50,000	Available for expenditure next year
School Parking	School Department	Parking fees	Maintenance and expansion of parking facilities	\$30,000	Available for expenditure next year
School Bus/Transportation	School Department	User bus fees	Student transportation costs	\$673,210	Available for expenditure next year
East Boston Camps Maintenance	Conservation Commission	Revenue received for the lease, rental or licensing of camp facilities and donations received for the support of the East Boston Camps property	Costs associated for the operation and maintenance of the East Boston Camps property located in the Stony Brook Conservation Land	\$60,000	Available for expenditure next year
Immunizations and Clinical Services	Board of Health	Fees received for immunizations and clinical services	Costs of supplies and technical services for immunization and clinical programs	\$50,000	Available for expenditure next year
Community Gardens	Agricultural Commission	Fees and gifts received for use of community gardens	Costs associated with maintenance, improvements, supplies and tools for the community gardens	\$10,000	Available for expenditure next year

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ARTICLE 13: Approve Fiscal Year 2017 Operating Budget**

*Town Manager*

**Motion:** *(Majority Vote Required)*

That the Town raise and appropriate the sum of \$106,973,959 (ONE HUNDRED SIX MILLION NINE HUNDRED SEVENTY THREE THOUSAND NINE HUNDRED FIFTY NINE DOLLARS) for the operation and maintenance of Town Departments for the Fiscal Year July 1, 2016 through June 30, 2017, such sums to be expended for such purposes under the direction of the respective town officers, boards and committees and further that all items be raised and appropriated except for the following:

Fund 240 Community Preservation Fund: \$884,528 shall be appropriated from Community Preservation Fund Fiscal 2016 Revenue;

Fund 270 Receipts Reserved for Appropriation: \$7,500 shall be appropriated from Conservation Wetlands Fees;

Fund 280 Town Revolving Funds: \$15,000 shall be appropriated from Recreation Field Maintenance Revolving 53 E ½;

Fund 600 Water Enterprise Fund: \$3,930,288 shall be appropriated from Water Enterprise Revenue and \$282,439 shall be appropriated from Water Enterprise Retained Earnings;

Fund 630 Recreation Enterprise Fund: \$1,189,205 shall be appropriated from Recreation Enterprise Revenue and \$75,000 shall be appropriated from Recreation Enterprise Retained Earnings;

Fund 640 Ambulance Enterprise Fund: \$775,000 shall be appropriated from Ambulance Enterprise Revenue.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ARTICLE 14: Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance**

*Town Manager*

**Motion:** *(Majority Vote Required)*

That the Town appropriate the proceeds due to the Town under the provisions of [Massachusetts General Laws Chapter 90](#).

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ARTICLE 15: Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund**

*Water Commissioners*

**Motion:** *(2/3 Vote Required)*

That the Town transfer the sum of \$19,971 (NINETEEN THOUSAND NINE HUNDRED SEVENTY ONE DOLLARS) from the Water Enterprise Other Post Employment Stabilization Fund to the Water Enterprise Expenses to pay for the FY17 retiree benefits.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ARTICLE 16: Accept Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as Amended by Chapter 126 of the Acts of 1988 Related to Property Tax Exemption Increase by 100% for the Blind, Elderly and Disabled Veterans**

*Board of Assessors*

**Motion:** *(Majority Vote Required)*

That the Town accept the provisions of [Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988](#), by providing for additional property exemptions for qualified residents who may be blind, elderly, surviving spouses or minors, or who are disabled veterans, and to continue the present percentage increase of 100%.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ADMINISTRATIVE**

**ARTICLE 17: World Flag Resolution**

*Citizen Petition*

**Motion:** *(Majority Vote Required)*

WHEREAS:

The World Flag is intended to heighten awareness of the responsibility of all people to manage global resources in a sustainable way, regardless of an individual’s country of origin, cultural background, spoken language, or religion and,

WHEREAS:

The world’s ecosystem knows no sovereignty; we share the resources of the Earth with other living things that rely on us to preserve these resources; when we care for the world’s land, water and air in responsible ways, we take steps to preserving our beautiful planet and,

WHEREAS:

The highlight of the World flag is the inclusiveness; it represents two unique characteristics about planet Earth, the environment and the richness of life, which are interconnected in an intricate and a fragile way; the universal symbol serves as a reminder of our individual and our collective responsibilities and,

WHEREAS:

The World Flag is designed by an American scientist Dr. Chaitanya Hiremath in Westford, Massachusetts, USA, inspired by the symbolism of the American Flag, first released on April 14, 2011 during the World Fest Event at the Crisafulli School and,

THEREFORE BE IT RESOLVED:

That the voters of Westford adopt this World Flag, thereby recognizing this flag as a symbol of inclusiveness that signifies we all share the same planet.

*Selectmen do not recommend (3-2)*

**ARTICLE 18: Authorize Board of Selectmen to Accept Easements**

*Board of Selectmen*

**Motion:** *(Majority Vote Required)*

That the Town authorize the Board of Selectmen, during Fiscal Year 2017, to accept any and all easements for sidewalk, drainage, or other utility purposes, as they may deem in the Town’s best interests.

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

**ARTICLE 19: Authorize Board of Selectmen to Acquire Easements for Main Street Improvements**

*Board of Selectmen*

**Motion:** *(Majority Vote Required)*

That the Town authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Board of Selectmen shall determine, permanent and/or temporary easements on the parcels of land shown on plans entitled “Transportation and Water Distribution Improvement Project” (Sheets 7 through 13), dated December 18, 2015, prepared by Tec, Inc., said plans on file with the Town Clerk, as said plans may be amended, for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/or replacement of rights of way, driveways, ramps, utilities and/or traffic control devices, and, further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions.

*Selectmen recommend (4-0) and Finance Committee recommends (9-0)*

## GENERAL BYLAW AMENDMENTS

### **ARTICLE 20: Westford, Polystyrene Disposable Food Container Restriction**

*Citizen Petition*

**Motion:** *(Majority Vote Required)*

That the Town adopt a by-law to prohibit the use of polystyrene food containers for serving or transporting prepared, ready-to-consume food or beverages, including take-out foods and leftovers from partially consumed meals but not including single-use disposal packaging for unprepared foods; to apply to all city departments, as well as individuals, contractors, vendors in a town facility or town property while acting or performing under a town contract, lease, license, permit, grant, or other agreement, and to be enforced by Town's Health Department with appropriate warnings and fines for noncompliance.

### **Ch. 135: Polystyrene Restriction**

#### **§ 135.1. Findings and Intent.**

- Whereas, the Town has a duty to protect the health of its citizens and the natural environment.
- Whereas, Styrofoam is the brand name for polystyrene (Dow Chemical Co.), a synthetic plastic that biodegrades so slowly (hundreds of years) it is considered to be non-biodegradable.
- Whereas, expanded polystyrene containers are not part of the Town's regular recycling program.
- Whereas, styrene, the key ingredient in expanded polystyrene, was recently added to the National Toxicology Program's list of carcinogens (U.S. Depart. of Health and Human Services). Styrene can leach from polystyrene containers into food and beverages. It has become a major component of plastic debris in the ocean and animals often mistake it for food. It is also hazardous to marine life, transferring toxic chemicals to the food chain.
- Whereas, several communities in Massachusetts have banned disposable food service containers, including Amherst, Brookline, Great Barrington, Nantucket, Somerville, South Hadley, Williamstown as well as major cities such as Los Angeles, Chicago, Miami Beach, New York City, Portland, and Seattle. This bylaw is patterned after similar ones enacted in Massachusetts.
- Whereas, appropriate alternative products are readily available from vendors and are already being used by many of our businesses.

#### **§135.2. Effective Date.**

- A. This bylaw shall take effect twelve (12) months following the effective date of the bylaw.
- B. Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause or phrase thereof shall be invalid for any reason, the remainder of this bylaw shall continue in force.

#### **§135.3. Definitions.**

**Disposable food service container** shall mean single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages, including, without limitation, take-out foods and/or leftovers from partially consumed meals prepared by a food establishment. This includes, but is not limited to plates, cups, bowls, trays, hinged or lidded containers, cups, lids, straws, and utensils. It does not include single-use disposable packaging for unprepared foods.

**Expanded polystyrene** shall mean blown polystyrene (polystyrene that has been expanded or blown using a gaseous blowing agent into a solid foam) and expanded and extruded forms, which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term also includes clear or solid polystyrene, which is also known as "oriented," or referenced in this bylaw as "Rigid Polystyrene." Rigid Polystyrene is generally used to make clear clamshell containers, lids, and cutlery.

**Fineable offense** is defined as a knowing common use of item or items restricted by the bylaw. Common use refers to item or items that are part of one's normal or daily use.

**Food establishment** shall mean any operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et seq., shall be considered a food establishment for purposes of this bylaw.

**Prepared food** shall mean any food or beverage prepared on the food establishment's premises using any cooking or food preparation technique. Prepared food does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation. Prepared food may be eaten on or off the food establishment's premises.

**Town Facility** shall mean any building, structure, land, or recreational area owned, leased, or operated by the Town of Westford.

#### **§135.4. Prohibitions.**

- A. Except as provided herein, food establishments are prohibited from dispensing prepared food and drink in disposable food service containers made from expanded polystyrene. All food establishments are strongly encouraged to use reusable food service containers and cutlery, and when possible biodegradable, compostable alternatives. Compostable materials must meet ASTM (American Society of the International Association for Testing and Materials) Standards for compostability.
- B. Town departments or agencies shall not purchase or use disposable food service containers made from expanded polystyrene while in the performance of official Town duties.
- C. Individuals, contractors, vendors, or other entities shall not use disposable food service containers made from expanded polystyrene in a Town facility or Town property while acting or performing under a Town contract, lease, license, permit, grant, or other agreement.

- D. Nothing in this section shall prohibit someone from purchasing or using said containers for personal use, nor shall it prohibit any individual from purchasing or using said containers for a private function or when serving food on property owned by that person.

**§135.5. Variance.**

- A. Any food establishment or Town Department and its agencies may make a written application to the Board of Health for a variance from this bylaw.
- B. Every application for a variance is subject to a public hearing. Notice of the hearing shall be posted as part of a public notice of the Board of Health meeting at which the application will be considered. Notice shall be posted no less than 48 hours before the meeting.
- C. By vote of a majority of its full authorized membership, the Board of Health may grant a variance in cases where a suitable biodegradable, compostable, reusable or recyclable alternative does not exist for a specific usage, and/ or enforcement of this bylaw would cause undue hardship to that food establishment or Town Department.
- D. A variance may be granted for up to six months and extended for like periods upon submission of a renewal application.
- E. Any variance granted by the Board shall be in writing.
- F. A copy of the variance granted under this Section shall be available for public inspection on the premises for which it is issued.

**§135.6. Enforcement, Penalties and Fines.**

- A. The Board of Health or its designee shall have primary responsibility for enforcement of this bylaw. This shall include: establishment of regulations or administrative procedures, inspections, and issuance of citations for violations.
- B. The Board of Health, after a hearing conducted in accordance with the procedures set forth in 105 CMR 590.14 and CMR 590.15, may suspend or revoke the license or permit for any establishment failing to comply with this by-law.
- C. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G. L. c. 40, §21D and the Town's non-criminal disposition by law. If non-criminal disposition is elected, then the following penalties shall apply:
  - 1. First Offence -- Warning
  - 2. Second Offence -- \$50
  - 3. Third Offense -- \$100
  - 4. Fourth and subsequent Offense -- \$200

Fines are cumulative, and each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Additionally, violations may be penalized by complaint or indictment brought in the district court. Except as may be otherwise provided by law, or as the district court may see fit to impose, the maximum penalty for each violation shall be three hundred dollars (\$300).

*Selectmen and Finance Committee to make recommendation on Town Meeting floor*

## **ZONING BYLAW AMENDMENTS**

### **ARTICLE 21: Amend Section 5.3 Signs, and Section 10.2 Definitions (Sign related definitions)**

*Planning Board*

**Motion:** *(2/3 Majority Vote Required)*

That the Town amend Section 5.3, Signs to clarify what permits are needed from Building Commissioner and to allow for “channel-like” illuminated letters on opaque background by right and adjust figures accordingly as set forth below:

NOTE: Additions are shown in underline and deletions in ~~striketrough~~. ONLY SECTIONS BEING CHANGED ARE INCLUDED.

#### **5.3.4 General Sign Regulations**

Except where stated otherwise, the following provisions shall apply to signs in all Zoning Districts:

##### **1. Permits, Construction and Maintenance**

- a. A sign permit from the Building Commissioner ~~Department~~ is required for all signs. ~~not exempted pursuant to §5.3.5.~~

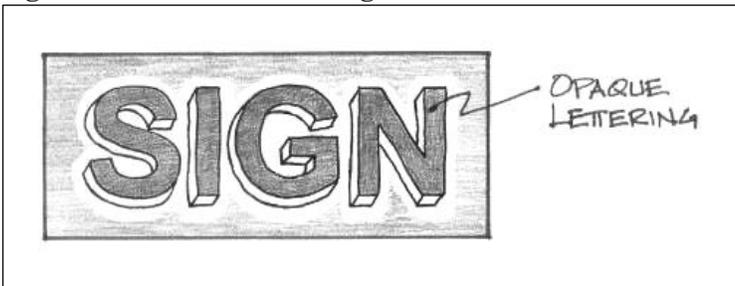
...

##### **5. Illumination**

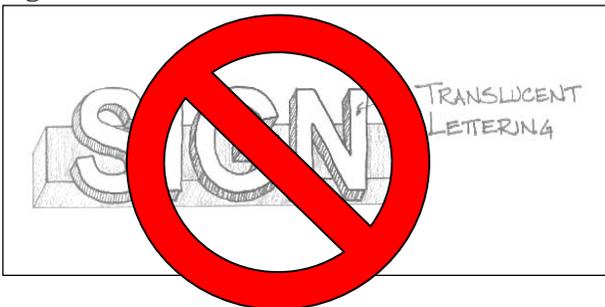
- a. No sign shall incorporate or be lit by flashing or blinking lights, or by lights changing in intensity except as permitted herein.
- b. The display area of an illuminated sign shall not exceed an average luminance of fifty (50) foot-candles measured directly on the surface of the sign.
- c. Light fixtures including bulb or tubes used for sign illumination shall be selected and positioned to achieve the desired brightness of the sign with the minimum possible wattage, while ensuring compliance with all applicable requirements of this Bylaw.
- d. Time limits on illumination. All illuminated signs must be on a timer or manually turned off 30 minutes after closing of the store or business, or 30 minutes after working hours, or before 11:00 PM, whichever is earlier, unless a special exception has been granted by the Building Commissioner for public safety or convenience. Examples of special exceptions include but are not limited to: late night food service, hospitals or other 24-hour medical facilities, gas stations, public buildings, and 24 hour operations such as a hotel.
- e. Signs may be lit by an external source of illumination. When a sign is lit by an external source, the illumination of a sign shall not interfere with visibility by pedestrians or operators of motor vehicles in the vicinity, and shall be directed down whenever it would not present such interference.

- f. The following types of signs with internal illumination shall be permitted, provided that they comply with all applicable standards
- (1) Neon and LED Window Signs, subject to § 5.3.5(10).
  - (2) Halo Individual Letter Signs or symbols, back-lit with a concealed light source, which create a halo effect in which the letters or symbols are silhouetted against a solid background, illuminated by the light source, as shown in Figure 5.3.1
  - (3) Internally illuminated Channel Letter Signs as defined in §10.2 and internally illuminated signs with opaque background and translucent letters and/or logos ~~or signs with Channel letter faces as shown in Figure 5.3.2.~~
  - (4) Other types of internally illuminated signs may be authorized by a Special Permit in accordance with § 5.3.11.

**Figure 5.3.1 Halo Lettering**



**Figure 5.3.2 Internal Illumination with Channel Letters**



NOTE: delete this Figure and renumber remaining Figures.

### 5.3.5 Signs Which Do Not Require Planning Board Approval a Sign Permit

The following signs do not require Planning Board approval sign permit provided such signs comply with §§ 5.3.8 and 5.3.9 unless specifically provided otherwise in this section. See §5.3.7 for Administration and Building Commissioner permit procedures. These regulations shall not apply to any sign that expresses religious, political, or other opinions or are otherwise considered to be non-commercial “speech” under the First Amendment of the United States Constitution. For the types of signs included in this section that exceed the standards below, review shall be in accordance with §9.4, Site Plan Review.

1. **Agricultural Sign.** In any zoning district, one sign indicating on-premise agricultural uses as referenced in § 3 of G.L. Chapter 40A, offering for sale produce and other farm products. Such sign may be a portable sign.
2. **Construction Sign.** In any zoning district, one sign is allowed for a buildable lot during active construction identifying the proposed building, the owner or intended occupant and the contractor, architect and engineers. Its display area shall not exceed six (6) square feet in Residence A and B Districts, or thirty-two (32) square feet in any other district. Such signs shall not be illuminated, shall not be erected prior to the

issuance of a building permit (or other permit approving site work), and shall be removed upon completion of the construction or seven days following the issuance of the occupancy permit, whichever occurs sooner.

3. **Small Wall Sign.** In non-residential zoning districts, in addition to otherwise permitted signs, one small wall sign may be erected on the exterior wall of a building at each entrance or at one other appropriate location on the wall of a building, provided that the display area shall not exceed six (6) square feet; such sign shall not be illuminated.
4. **Fuel Pump Sign.** Fuel pump signs located on service station fuel pumps identifying the name or type of fuel and price thereof.
5. **Government Sign.** Signs, including portable signs, erected and maintained by the Town, the Commonwealth of Massachusetts, or the Federal Government on any land, building or structure in use by such governmental entity do not require Planning Board approval for a sign permit.
6. **Small Ground Signs.** In non-residential zoning districts, unless otherwise specified herein, and in addition to otherwise permitted signs, small ground signs may be erected with appropriate permit(s) from the Building Commissioner in accordance with §5.3.7 and consistent with the following standards:
  - a. Small ground signs shall not be internally illuminated, nor advertise, identify or promote any business, business service, product, commodity, entertainment or commercial activity. Generally, they are signs that meet the following purposes:
    - i. Necessary for the safety and direction of vehicular and pedestrian traffic;
    - ii. To identify handicapped parking and access;
    - iii. To display a Street name or number or a house, block, unit or building number;
    - iv. To give direction to a public service facility or accommodation; an official inspection station
    - v. If required for occupational safety and health reasons;
    - vi. To prohibit trespassing, hunting, or specified activities on private property.
  - b. The maximum height of a small ground sign is six (6) feet as measured from average grade;
  - c. The display area of a small ground sign shall not exceed six (6) square feet.
  - d. No more than three (3) small ground signs are allowed for each lot.

...

### 5.3.7. Administration

Signs which have been approved under a Site Plan and/or Special Permit Review still require a sign permit ~~shall be entitled to a Sign Permit~~ from the Building Commissioner; ~~provided that the sign complies with said approval.~~

1. **Permit Application.** All applications for signs ~~requiring a sign permit~~ shall be made to the Building Commissioner in such form as s/he may require. The Building Commissioner shall have the authority to reject any sign permit application which is not complete when submitted.
2. **Special Permit Granting Authority.** ~~The Building Commissioner is the Permit Granting Authority for signs except for those permits for which~~ The Planning Board is the Special Permit Granting Authority (SPGA) hereunder. Once approved by the

SPGA, a sign permit is still required to be submitted to the Building Commissioner.

3. **Permit Processing Deadlines.** The Building Commissioner shall approve or disapprove any application for a sign permit within thirty (30) days of receipt of the application. ~~unless such signs require a Site Plan Review or Special Permit. If a Sign Permit requires a Site Plan Review or Special Permit, the permit processing deadlines and requirements are as provided in G.L.c.40A §9.~~
4. **Fees.** The Building Commissioner shall establish and from time to time review a sign permit fee which shall be published as part of a sign permit application.
5. **Portable Sign Registry.** The Building Commissioner shall establish and maintain a registry of those portable signs authorized to be displayed for longer than 14 days. The Portable Sign Registry shall provide for an annual registration of applicable signs and a mechanism by which the Building Commissioner can track which portable signs are allowed for greater than 14 days in accordance with §5.3.9.5.

**Sign definitions.** The following definitions apply to signs and their appurtenances: [Replaced 10-22-2013 Adj. STM Art. 17]

...

**Channel Letter Sign.** A type of internally illuminated sign wherein individual letters or images are illuminated. Channel Letter Sign also includes “push through” letters that are illuminated from behind with an opaque background. This type of sign is distinct from an internally illuminated “box” sign, where a regular shape (such as a rectangle) is illuminated with dark lettering/logos and a light colored background.

*Selectmen recommend (5-0) and Planning Board recommends (5-0)*

**ARTICLE 22: Amend Section 10.2 Definitions**

*Planning Board*

**Motion:** (2/3 Majority Vote Required)

That the Town amend Section 10.2 – Definitions – to remove Section d. under Major Commercial Project, to add a definition of ‘Asphalt Manufacturing Plant’, and to revise the definition of ‘Light Manufacturing’ as set forth below:

NOTE: Additions are shown in underline and deletions in ~~strikethrough~~. ONLY SECTIONS BEING CHANGED ARE INCLUDED.

**SECTION 10.0 DEFINITIONS**

**10.1 INTERPRETATION**

For the purpose of this chapter, certain words and terms shall have the following meanings: The words "used or occupied" include the words "designed", "arranged", "intended" or "offered" to be "used or occupied"; the word "building", "structure", "lot", "land", or "premises" shall be construed as though followed by the words "or any portion thereof"; and the word "shall" is always mandatory and not merely directory. If any word in this chapter is not so defined or is not hereafter defined, it shall have its ordinary dictionary meaning.

## 10.2 GENERAL DEFINITIONS

[Amended 5-5-2007 ATM, Art. 22; 10-22-2013 Adj. STM Art. 17; 3-22-2014 ATM, Art 30]

As used in this chapter, the following terms shall have the meanings indicated:

...

**Asphalt Manufacturing Plant:** A facility used for the production of liquid asphalt and/or bituminous concrete to be sold and/or used off-site, including, but not limited to, facilities for administration, combustion machines for heating products, associated fans, belts and chimneys, rock crushers, tanks for storage of liquid asphalt, as well as stockpiling of bulk materials used in the production process or of finished products manufactured on the premises and the storage and maintenance of required equipment.

...

**Light Manufacturing:** ~~F~~ fabrication, assembly, processing or packaging operations contained within a building, employing only electric or other substantially noiseless and inoffensive motor power utilizing hand labor or quiet machinery and processes but subject, however, to the following conditions: Any light manufacturing business, the conduct of which may be detrimental to the health, safety or welfare of persons working in or living near the proposed location of such manufacturing, including, without limiting the generality of the foregoing, special danger of fire or explosion, pollution of waterways, corrosive or toxic fumes, gas, smoke, soot, dust or foul odors and offensive noise and vibrations, is expressly prohibited. Noise, odor, smoke, heat, glare, and vibration resulting from light manufacturing activity are confined entirely within the building. Light manufacturing shall not include uses such as mining and extracting industries, petrochemical industries, or storage of more than 5,000 gallons of petrochemical materials, or rubber refining.

...

**Major Commercial Project:** [Amended 5-7-2005 ATM Art. 15] Any industrial or commercial use which results in the property having one or more of the following characteristics:

- a. 15,000 square feet or more of gross floor area in any building or combination of buildings;
- b. More than 100 required parking spaces;
- c. Generation of more than 250 vehicle trips per day, as determined by the ITE's Trip Generation Manual.
- d. ~~The use is allowed in the district in which it will be located.~~

*Selectmen recommend (5-0) and Planning Board recommends (5-0)*

### ARTICLE 23: Amend Appendix A: Table of Principal Uses

*Planning Board*

**Motion:** (2/3 Majority Vote Required)

That the Town amend Appendix A - Table of Principal Use Regulations - to add 'Asphalt Manufacturing Plant' and to prohibit Asphalt Manufacturing Plant in all Zoning Districts as set forth below:

PRINCIPAL USE	DISTRICTS									
	RA	RB	B	BL	CH	IH	IA	IB	IC	ID
<b>A. Residential Uses</b>										
1. Single-family dwelling	Y	Y	Y	N	N	N	Y	SPA	SPA	N
2. Conversion of dwelling	SPA	SPA	SPA	N	N	N	SPA	SPA	SPA	N
3. Open space residential development	SPB	SPB	N	N	N	N	SPB	N	SPB	N
4. Flexible development	SPB	SPB	N	N	N	N	SPB	N	SPB	N
5. Assisted living facility	SPB	SPB	N	N	SPB	SPB	SPB	SPB	SPB	SPB
6. Trailer, mobile or otherwise	N	N	N	N	N	N	N	N	N	N
<b>B. Exempt and Institutional Uses</b>										
1. Use of land or structures for religious purposes	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Use of land or structures for educational purposes on land owned or leased by the commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Child care facility in existing building	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Child care facility in new building	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Cemetery	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
6. Municipal facility, excluding parking lots	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7. Municipal parking lot or garage	N	N	N	N	Y	Y	N	N	N	N
8. Essential services	SPB	SPB	SPB	SPB	SPB	SPB	SPB	SPB	SPB	SPB
9. Hospital or clinic	SPA	SPA	SPA	N	SPA	N	SPA	SPA	N	N
<b>C. Agricultural Uses</b>										
1. Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five acres in area	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

See Definitions Y= Permitted, N= Not permitted

SPB = special permit to Planning Board SPA = special permit to Zoning Board of Appeals

PRINCIPAL USE	DISTRICTS									
	RA	RB	B	BL	CH	IH	IA	IB	IC	ID
<b>C. Agricultural Uses (continued)</b>										
2. Facility for the sale of produce, and wine and dairy products, provided that during the months of June, July, August and September of every year, or during the harvest season of the primary crop, the majority of such products for sale, based on either gross sales dollars or volume, have been produced by the owner of the land containing more than five acres in area on which the facility is located	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Greenhouse or nursery farm stand	N	N	N	N	Y	N	N	N	N	N
4. Temporary greenhouse or farm stand	N	N	N	N	Y	Y	N	N	N	N
5. Storage of agricultural products at nonexempt operation	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
6. Boarding, renting and sale of animals on parcels less than five acres	N	N	N	N	SPA	N	N	N	N	N
7. Boarding, renting and sale of horses on parcels less than five acres	N	N	SPA	N	SPA	N	SPA	SPA	N	N
8. Veterinary hospital or clinic	N	N	N	N	Y	N	N	N	N	N
<b>D. Commercial Uses</b>										
<b>D. (A) Retail Uses</b>										
1. Retail sales to the general public	N	N	Y	N	Y	N	Y	Y	N	N
2. Retail sales to industrial or commercial buyers	N	N	N	N	SPB	Y	N	N	N	N
3. Retail sales of dairy products	N	N	Y	N	Y	N	Y	N	N	N
4. Retail sales or leasing of motor vehicles	N	N	N	N	Y	Y	N	N	N	N
5. Major retail project	N	N	SPB	SPB	SPB	SPB	SPB	N	N	N

See Definitions Y= Permitted, N= Not permitted

SPB = special permit to Planning Board SPA = special permit to Zoning Board of Appeals

PRINCIPAL USE	DISTRICTS									
	RA	RB	B	BL	CH	IH	IA	IB	IC	ID
<b><i>D. (B) Motor Vehicle Services</i></b>										
1. Motor vehicle services	N	N	SPA	N	SPA	SPA	SPA	SPA	N	N
2. Motor vehicle repair establishments	N	N	SPA	N	SPA	SPA	SPA	SPA	N	N
<b><i>D. (C) Other Commercial Uses</i></b>										
1. Nursing or convalescent home	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
2. Funeral home	N	N	Y	N	Y	N	Y	Y	N	N
3. Hotel	N	N	Y	N	SPB	N	Y	Y	N	N
4. Restaurant	N	N	Y	Y	Y	N	Y	Y	N	N
5. Restaurant, drive-in	N	N	N	N	N	N	N	N	N	N
6. Business or professional office	N	N	Y	Y	Y	Y	Y	Y	Y	Y
7. Printing establishment; newspaper	N	N	Y	N	N	N	Y	Y	Y	Y
8. Nonexempt educational use	N	N	N	N	Y	N	N	N	N	N
9. Nonprofit membership club	Y	Y	Y	N	Y	N	Y	Y	N	N
10. Indoor and outdoor commercial recreation	N	N	N	N	SPA	N	N	N	N	N
11. Winter commercial recreation	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
12. Horseback riding academy	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
13. Place of amusements or assembly	N	N	SPA	N	N	N	SPA	SPA	N	N
14. Indoor motion-picture establishment	N	N	N	N	Y	N	N	N	N	N
15. Golf course; golf club	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
16. Personal service establishment	N	N	Y	Y	Y	N	Y	Y	N	N

See Definitions Y= Permitted, N= Not permitted

SPB = special permit to Planning Board SPA = special permit to Zoning Board of Appeals

PRINCIPAL USE	DISTRICTS									
	RA	RB	B	BL	CH	IH	IA	IB	IC	ID
<b><i>D. (C) Other Commercial Uses (continued)</i></b>										
17. General service establishment	N	N	N	Y	Y	Y	N	N	Y	Y
18. Planned commercial development	N	N	N	N	SPB	N	N	N	N	N
19. Commercial parking lot	N	N	N	N	Y	Y	N	N	N	N
20. Adult entertainment establishment	N	N	N	N	SPA	N	N	N	N	N
21. Massage establishment	N	N	N	N	N	N	N	N	N	N
22. Body art establishment	N	N	N	N	SPA	N	N	N	N	N
23. Major commercial project	N	N	SPB							
24. Adult day care facility	SPA	SPA	SPA	N	N	N	SPA	SPA	N	N
<b>E. Industrial Uses</b>										
1. Research/office park	N	N	N	N	Y	Y	Y	Y	Y	Y
2. Warehouse	N	N	N	N	N	SPB	SPB	SPB	SPB	SPB
3. Planned industrial development	N	N	N	N	N	SPB	N	SPB	N	N
4. Removal of sand and gravel	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Quarrying; mining	N	N	N	N	N	N	Y	N	Y	Y
6. Sawmills and wood processing	N	N	N	N	N	Y	Y	N	N	N
7. Light manufacturing	N	N	N	N	N	Y	Y	Y	Y	Y
8. Light manufacturing with not more than four employees	N	N	N	N	Y	Y	N	N	N	N
9. Wholesale trade	N	N	N	N	Y	Y	N	N	Y	Y
10. Junkyard or automobile graveyard	N	N	N	N	N	N	N	N	N	N
11. Wholesale underground fuel storage	N	N	N	N	N	SPA	N	N	N	N

See Definitions Y= Permitted, N= Not permitted

SPB = special permit to Planning Board SPA = special permit to Zoning Board of Appeals

PRINCIPAL USE	DISTRICTS									
	RA	RB	B	BL	CH	IH	IA	IB	IC	ID
<b>E. Industrial Uses (continued)</b>										
12. Asphalt Manufacturing Plant	N	N	N	N	N	N	N	N	N	N
<b>F. Other Uses</b>										
1. Research conducted by a nonprofit educational institution	SPA	SPA	SPA	SPA	N	N	SPA	SPA	SPA	SPA
2. Drive-up or drive-through facilities, except restaurants	N	N	SPB							
3. Accessways to other districts	Y	Y	Y	Y	Y	Y	Y	N	N	N
4. RTF, including Antennas, equipment and Structures (see Section 6.2 for exemptions)	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA

See Definitions Y= Permitted, N= Not permitted

SPB = special permit to Planning Board SPA = special permit to Zoning Board of Appeals

*Selectmen recommend (5-0) and Planning Board recommends (5-0)*

**CARE AND CUSTODY OF TOWN LAND**

**ARTICLE 24: Amend Agricultural Preservation Restriction on 66-68 Boston Road Parcel** *Board of Selectmen*

**Motion:** *(Majority Vote Required)*

That the Town authorize the Board of Selectmen to amend the Agricultural Preservation Restriction recorded at the Middlesex North Registry of Deeds in Book 10124, Page 169 (“APR 3”) and on file with the Town Clerk, in accordance with the agreement between the Town of Westford, by and through its Board of Selectmen, a municipal corporation with a business address of 55 Main Street, Westford, Massachusetts and Ebrahim Masalehdan, an individual with an address of 31 Progress Avenue, Tyngsboro, Massachusetts, dated January 12, 2016. The two proposed amendments are as follows:

1. Add the following new subparagraph (7) to Article III, Section A of APR 3 to allow the property owner to make the following use of the subject property:

(7) The construction and operation of up to a 16,500 square foot building footprint with related parking and utilities, to be used for restaurant and banquet hall purposes, as shown on the conceptual plan attached hereto on file with the Town Clerk, provided that said use is related to and in support of the agricultural uses of the two contiguous parcels, which are described in the deeds recorded at the Middlesex North Registry of Deeds at Book 2201, page 621 and Book 2421, page 433. The exercise of the rights retained in this paragraph are expressly contingent upon the aforementioned contiguous parcels being actively engaged in agricultural use and said rights shall be forfeited if the use of said contiguous parcels is abandoned or changed. If the Grantor exercises the rights retained in this paragraph, there will be no change in use or transfer of any interest in the Premises without the express written approval of the Grantee.

2. Add the following to the end of subparagraph 2 of paragraph A of the Right of First Refusal attached to APR 3:

provided, however, that if the Grantor has exercised the rights retained in Article III(A)(7) of the Agricultural Preservation Restriction, as amended, the Grantor shall offer to sell the Premises to the Grantee at the fair market value of the Premises as agricultural land, as determined by a Massachusetts Certified Real Estate Appraiser chosen by the Grantor and Grantee.

And further to authorize the Board of Selectmen, to take all actions, enter into all agreements and execute on behalf of the Town any and all documents as may be necessary or convenient to effectuate the purposes of this Article.

*Selectmen recommend (4-1) and Finance Committee recommends (8-1)*

<b>ARTICLE 25: Transfer Custody of Parcels on Mark Vincent Drive, Lakeview Street, and Keyes Road from the Tax Possession Sale Committee to the Conservation Commission</b>	<i>Tax Possession Sale Committee</i>
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**Motion:** (2/3 Majority Vote Required)

That the Town transfer the care, custody, control and management of the following parcels from the Tax Possession Sale Committee presently held for the purpose of tax title sale to the Conservation Commission for conservation purposes:

Parcel ID	Acres	Street Address
013 0082 0000	0.92	MARK VINCENT DRIVE
050 0017 0000	0.12	LAKEVIEW STREET
050 0018 0000	0.11	LAKEVIEW STREET
050 0019 0000	0.11	LAKEVIEW STREET
050 0020 0000	0.10	LAKEVIEW STREET
050 0021 0000	0.07	LAKEVIEW STREET
040 0059 0000	0.10	KEYES ROAD
040 0060 0000	0.07	KEYES ROAD

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

<b>ARTICLE 26: Transfer Custody of a Parcel on Depot Street from the Tax Possession Sale Committee to the Board of Selectmen</b>	<i>Tax Possession Sale Committee</i>
--	--------------------------------------

**Motion:** (2/3 Majority Vote Required)

That the Town transfer the care, custody, control and management of the following parcel from the Tax Possession Sale Committee presently held for the purpose of tax title sale to the Board of Selectmen for general municipal purposes:

Parcel ID	Acres	Street Address
031 0051 0000	0.24	DEPOT STREET

*Selectmen recommend (5-0) and Finance Committee recommends (9-0)*

<b>ARTICLE 27: Rename the Nabnasset Elementary School Gymnasium in Recognition of Frank Bishop</b>	<i>School Committee</i>
--	-------------------------

**Motion:** (Majority Vote Required)

That the Town name the Nabnasset Elementary School gymnasium the “Frank Bishop Gymnasium” in recognition of his service to the community as a Physical Education Teacher.

*Selectmen recommend (5-0)*