

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: October 11, 2016**  
**Millennium – Conference Room B**

**PUBLIC INPUT PROCEDURE**

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Open Format: The first ten minutes of every meeting will be set aside to seek public and staff input.

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT take action on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

**AGENDA**

**PUBLIC SESSION**

- 7:30    **1. CALL TO ORDER & Pledge of Allegiance**
- 2. PUBLIC FORUM**
- 7:35    **3. INFORMATIONAL UPDATE**
1. Superintendent Update
2. School Committee Update
3. Student Representative Update
- 4. OLD BUSINESS**
- 7:50    1. October 1 Enrollment - Update *B. Olsen*
- 7:55    2. Teacher Compensation Update *T. Clay*
- 5. NEW BUSINESS**
- 8:10    1. Five-Year Capital Plan *K. Auth*
- 8:20    2. Field Trip Requests (s) *B. Olsen*
- a. Colonialism & Conquest - FY18 Field Trip - S. Scully
- b. Nordic Ski - 12/2016 Field Trip Request - A. Norander
- 8:30    2. Chinese Partnership - Update *K. Clery/B. Olsen*
- 8:40    3. Classroom of the Future - Update *B. Olsen*
- 8:45    4. Superintendent Open Houses - Dates *B. Olsen*
- 8:50    5. Space Utilization - Update *B. Olsen*
- 8:55    6. ELL Services - Update *K. Clery*
- 6. OTHER**
- 9:00    **Warrant Approvals**
- Payroll Warrant #1716sp dated October 13, 2016.
- Expense Warrant #1716sp dated October 13, 2016.
- 7. APPROVAL OF MINUTES**
- 9:05    1. School Committee meeting minutes dated September 26, 2016.
- 9:10    2. Executive Session minutes dated 3/14/2016, 4/25/2016, 5/23/2016 and 6/6/2016.
- 8. PERSONNEL - Next update scheduled for 10/24/2016**
- 9:15    **9. ADJOURNMENT** to executive session to discuss an employee grievance.
- The committee will not return to public session.

**Future Agenda Items:**

Chromebook Presentation

School Improvement Plans - Elementary 10/24 & Secondary 11/7

MCAS/PARCC

All-Day Kindergarten Program Review

School Resource Officer Update - School Building Security - Gun Safety Program

Teacher Salary

Building Maintenance Needs within the General Budget

Executive Session Minutes - Public Release Approvals