



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, June 14, 2016

7:00PM

NOTE: Regular Session beginning at 8:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Executive Session**
 1. To discuss strategy with respect to town-wide collective bargaining agreements as an open meeting may have a detrimental effect on the town's bargaining position
 2. Joint executive session with School Committee to discuss strategy with respect to the teachers' union contract as an open meeting may have a detrimental effect on the town's bargaining position
 3. Receive an update on litigation for Newport Materials, LLC, et al v. Westford Zoning Board of Appeals, et al and v. Planning Board of Westford, et al, as an open session may have a detrimental effect on the litigating position of the public body

2. 8:00PM **Call to Order**

3. 8:01PM **Pledge of Allegiance**

4. 8:02PM **Open Forum/FAQ/Announcements**

5. 8:05PM **Presentation of current renovation status of the former Graniteville Fire Station at 54 Broadway Street. Request to approve the Certificate of Substantial Completion, request permission to convey the property to their son and enter an easement with their neighbor**

-Michael Perron

6. 8:15PM **Request to approve revised charge for Drew Gardens Task Force**

7. 8:25PM **Old/New Business**
 1. Request by the Historical Commission to approve Robin Connell as a member with a term ending June 30, 2018

 2. Request to approve the mission of the Westford Healthy Community Committee

-Sandy Collins, Chair

 3. Request 2016 re-appointments for committee and board members, as listed in meeting packet

4. Request to approve charge for Dog Park Task Force
–Kelly Ross, Chairman, Board of Selectmen

8. 8:35PM

Consent Agenda- Request to approve the following

Special License Request

Event: Baby Shower

Applicant: Karen J. Millette

Location: Franco American Club, 55 West Prescott Street

Event Dates: June 25, 2016

Event Times: 1:00PM to 4:00PM

Special License Request

Event: Birthday Party

Applicant: Karen J. Millette

Location: Franco American Club, 55 West Prescott Street

Event Dates: July 9, 2016

Event Times: 3:00PM to 9:00PM

Special License Request

Event: Baby Shower

Applicant: Karen J. Millette

Location: Franco American Club, 55 West Prescott Street

Event Dates: July 23, 2016

Event Times: 4:00PM to 9:00PM

Special License Request

Event: Barbeque

Applicant: Karen J. Millette

Location: Franco American Club, 55 West Prescott Street

Event Dates: August 7, 2016

Event Times: 12:00PM to 5:00PM

Special License and Sunday Entertainment Request

Event: Brews n Blues

Applicant: Diane Clark

Location: Nashoba Valley Ski Area, 79 Powers Road

Event Dates: August 20 – 21, 2016

Event Times: 11:00AM to 7:00PM

Special License Request

Event: Annual Clambake

Applicant: Karen J. Millette

Location: Franco American Club, 55 West Prescott Street

Event Dates: September 10, 2016

Event Times: 12:00PM to 5:00PM

Banner Request

Event: Brews n Blues
Applicant: Diane Clark
Location: First Parish Church
Dates: August 13-25, 2016

Banner Request

Event: Ride for Liv / Run for Liv
Applicant: Jody Marchand
Location: First Parish Church
Dates: July 10-21, 2016

9. 8:40PM

Minutes for Approval

For Release

April 26, 2016- Regular Session

10. 8:45PM

Board Reports/Updates

11. 8:50PM

Town Manager's Report

1. Engineering Department requests:

a. Request for comments on the Route 40 (Groton Road) & Dunstable Road Intersection Improvements Conceptual Plan

b. Request to execute acceptance of the drainage easement at 205 Groton Road for the Keyes Culvert Replacement Project

-Paul Starratt, Town Engineer

2. Request to approve the purchase of a radar speed sign with remaining FY16 Board of Selectmen funds

3. Request to adjust wages for Recreation Department's employees as a result of minimum wage increase to \$10 per hour effective January 1, 2016

-Pat Savage, Director, Recreation Department

4. Request to approve the following contracts:

a. Riverview Constructors, LLC for the MassWorks Abbot Mill Phase II Water Main Project in the amount of \$89,430

b. Northern Middlesex Council of Governments (NMCOG) to develop the Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan for the 2016 Open Space and Recreation Plan in the amount of \$3,000

c. Westford Housing Authority for an increase of 3% in 2017

d. Donham and Sweeney Architects for design services for the Center Fire Station and Combined Dispatch Center in the amount to be determined at the June 13, 2016 Permanent Town Building Committee meeting

e. Essex County Fire Chiefs for Electronic Patient Care Reporting from ZOLL Data Systems, Inc. in the amount of \$5,380

12. 8:55PM

Correspondence

13. 9:00PM **Adjournment**

**Board of Selectmen
Correspondence
June 14, 2016**

Incoming Correspondence:

12.01	5/16/16	Massachusetts Housing Partnership 2015 Annual Report
12.02	5/23/16	DCAMM notice of Search for Lease Space for DTA
12.03	5/23/16	LRTA Meeting Notice for May 26, 2016
12.04	5/26/16	Westford Council on Aging Newsletter June 2016
12.05	5/31/16	Xfinity Notice of Channel Changes
12.06	6/01/16	Letter from J. Hanson to S. Hazelton
12.07	6/10/16	Message from T. McEnaney in reply to J. Hanson
12.08	6/03/16	Innovation Academy Charter School graduation invitation
12.09	6/06/16	MassDOT Beaver Brooke Underwater Bridge Inspection Report
12.10	6/06/16	MassDOT Bridge Street Underwater Bridge Inspection Report
12.11	6/06/16	MassDOT Depot Road Underwater Bridge Inspection Report
12.12	6/07/16	Message from B. Kobelski regarding catering alcohol at Lan Drive event
12.13	6/08/16	FEMA Special Flood Hazard Determination Report
12.14	6/09/16	Memorandum from residents regarding Graniteville Materials, 49 North Main Street
12.15	6/09/16	Message from C. Chu regarding memorandum from residents concerned with Graniteville Materials
12.16	6/09/16	Memorandum from C. Kluchman regarding Graniteville Materials memorandum from residents
12.17	6/03/16	Westford Academy Graduation 2016 Program selections

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email at gregjohnson@westfordma.gov.*