



TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE

TOWN HALL
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Meeting Minutes - Economic Development Committee

Thursday, December 18, 2014 at 8:15 AM
Town Hall, Main Conference Room, 2nd Floor
55 Main Street, Westford

Attending: Tom Barry, Ron Caterino, Eli Demetri, Bill Nussbum, Jeff Hillman, Steve Cannellos and Chris Kluchman

The meeting was called to order by Tom Barry at 8:15 AM.

Administrative Items

The minutes of the November 20, 2014 meeting were approved.

Tom Barry asked Ron to chair the February meeting and Bill to chair the March meeting.

Tom discussed the process for replacing Pertti Vulli who was the International EDC member. Tom will check with Jodi if we can drop the International category and replace it with a general member.

12 North Main Street Taskforce

Eli reported that the taskforce has reduced their recommendation to three classifications:

- Mixed Use Commercial/Residential
- Municipal Park
- Residential Only

Permitting Guide Update

The committee discussed getting feedback from organizations that have used it over the past two years and consider an update after EDSAT. Chris will provide a list of users.

EDSAT Project

Ron put together a worksheet and received several volunteers who were willing to collaborate. He will send out the completed list to the EDC members. He will also send those volunteers the questions applicable to their specific areas. When we receive NMCOG approval we will be ready to start the process.

CoStar Program

Awaiting confirmation from Middlesex 3 if they will be able to share its use with its members.

Meeting follow up with Forge Village Association

Tom will follow up with Jodi.

Cross Town Connect TMA Activities

Chris is working on the shuttle portion and working on a RFP for service from the Littleton train station.

Hazardous Material Storage

Bill and Tom attended a Health Department hearing to learn if there were implications on Economic Development.

EDC Work Plan for 2015

Tom revised the draft with the EDC member input and will send a copy to Jodi for inclusion in the Selectman Board Package and will present its plan at the BOS meeting on January 13, 2015.

The meeting adjourned at 9:40 AM.

Respectfully Submitted:

Tom Barry
Committee Chair