



TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE

TOWN HALL
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Meeting Minutes
Economic Development Committee
Thursday, September 18, 2014
Town Hall, Main Conference Room, 2nd Floor

Attending: Tom Barry (Chairman,) Tom West, Andrew Stern, Bill Nussbum, Ron Caterino, Chris Kluchman, and Jodi Ross.

The meeting came to order at 8:16 A.M.

Administrative items:

The minutes of the August 7, 2014 meeting were unanimously approved as written.

Tom Barry reported that the EDC Annual Report had been submitted as required for the Town of Westford Annual Report.

Westford Business Association

Dan Bush provided an update on the formation process of the organization. Forty members have joined to date, with a goal of 100 participants by the November 13, 2014 annual meeting. Dan stated that Cheryl Serpe is the membership point person if any inquiries for membership are received by the committee.

Greater Lowell Business Expo

The consensus of the EDC was that participation in the Greater Lowell Business Expo and Showcase at the end of October would be helpful to interact with the other community participants, along with the possibility of finding small businesses who might have an interest in locating in Westford. Tom will contact Carol Travers for more information.

Middlesex 3 Coalition

Jodi Ross stated that there is a Monday, September 22nd meeting with the Middlesex 3 Coalition to discuss membership in the organization. Jodi will update us at the next EDC meeting in October.

Westford Available Space

Ron Caterino is continuing to collect data pertinent to this issue. The larger available spaces are somewhat more difficult to compile. Discussion with the Board of Assessors will be part of the process.

WBA update

Bill Nussbum mentioned the earlier information supplied by Dan Bush, and that we had been invited to the steering committee meeting on September 24th.

EDSAT

Ron Caterino discussed the EDC presentation to the BOS on September 16th which he felt was very well received. Ron mentioned that NMCOG may be willing to participate in the cost of this project. Discussion is ongoing, relative to a determination of the staff allocation and its impact to the town.

Data Base:

Tom West updated the status of the business data base.

Forge Village Association Meeting

Tom Barry announced that the EDC meeting with the Forge Village Association would be held at the Cameron Senior Center at 7:00 P.M. on October 1st. Chris Kluchman, Tom Barry, and Bill Nussbum will work on an agenda for the meeting. Tom will be submitting a notice to local news sources to publicize the meeting..

The meeting was adjourned at 9:40 A.M.

Respectfully Submitted,

Thomas Barry
Committee Chair