



**TOWN OF WESTFORD  
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL  
55 Main Street  
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Meeting Minutes  
Economic Development Committee

Thursday, August 20, 2015 8:15 A.M.  
Town Hall, Main Conference Room, 2<sup>nd</sup> Floor  
55 Main Street, Westford

Attending: Tom Barry (Committee Chair), Ron Caterino, Eli Demetri, Chris Kluchman , Andrea Peraner-Sweet, Bill Nussbum, Jeffrey Hillman, Andrew Stern, Jody Ross & Tom West

The meeting was called to order by Tom Barry at 8:17 A.M.

**Administrative items**

The minutes of the July 16, 2015 EDC meeting were approved with three abstentions.

Tom Barry noted need to make sure arrangements were set for EDSAT meeting.

Tom discussed Sandy Collins (Health Department) notice for a meeting on transportation initiatives co-sponsored with the pedestrian safety committee to be held at the Regency on October 15.

**12 North Main Street Task Force Update**

Eli Demetri reported that the land court has yet to rule on the three uncontested parcels.

The preservation committee has made good progress and determined that the exterior walls are salvageable and had an estimate of \$285,000 to protect it for the winter, with an additional \$100,000 possible for hazardous waste abatement.

NMCOG might be able to provide a grant for 40D designation but all property owners have to sign Subcommittee set up a RFI for site development once Town ownership has been established.

**EDSAT Project**

Ron Caterino reported that he was still trying to confirm Barry Bluestone's availability for the scheduled September 15, 2015 meeting. He noted that 40 invitations had been sent and the response has been poor. Extensive discussion on how to reinvigorate interest, who to invite, how invitations could be circulated, the purpose of the meeting and who should be the target audience.

Ron noted that the room has been reserved and Jodi suggested the would be willing to pay to upgrade the food offerings.

### **Town Marketing Presentation**

Tom Barry and Bill Nussbum presented a draft marketing presentation, "A Town In Touch", that is envisioned to be presented to state agencies and others. The committee suggested a number of edits and additions. This lead to a discussion of a future, more robust, EDC website.

### **Cross Town Connect**

Chris Kluchman discussed current efforts to expand cross town connect. Currently an RFP is being prepared and Jupiter and Red Hat want to increase shuttles to two trips in and out. A meeting with Secretary Pollack is scheduled to try to obtain funding to expand the program. Chris is positioning the program as part of a Multi Town Community Compact with an innovation theme.

Chris also discussed new routes being planned and other companies interested in participating.

### **New Business:**

The committee unanimously, with two abstentions, voted to ask the selectmen to support a 43D expedited local permitting program for 12 N. Main St.

Respectfully submitted:

Tom Barry  
Committee Chair