



TOWN OF WESTFORD
COMMISSION ON DISABILITY
55 MAIN STREET
WESTFORD, MASSACHUSETTS 01886
Tel: 978-692-5501 Fax: 978-399-2557

MEETING AGENDA

DATE: May 26, 2016

TIME: 8:00 PM

PLACE: Conference Room B, Millennium School

1. Consider Adoption of Remote Participation for COD Meetings
2. Discussion of Participation in Open Space and Recreation Plan Development
 - a. Kick-off Meeting at J.V. Fletcher Library (June 21st at 7 PM)
 - b. Online Survey at www.surveymonkey.com/r/westfordosrp
 - c. Looking for Member(s) to Participate in Evaluation of Accessibility
3. Preparation for Strategic Planning Retreat (on June 16th)
 - a. Planning
 - b. Materials
 - c. Attendance
4. Evaluate and Direct COD Flyer Development
 - a. Review Draft Flyers and Provide Feedback
 - b. Goal: Direction that Will Allow Distribution at Strategic Planning Retreat
5. Open Forum
6. Adopt Minutes of February and April Meetings
7. Recommendation to Town Manager/Board of Selectmen Concerning Open COD Seats
8. Recap Roudenbush Construction Project Walk-Through
9. Review Draft Website Material for Council on Aging Services for the Disabled
10. Update on tasks:
 - a. Investigate Handicapped Parking Issues
 - b. Coverage of ADA Assessment for Town Properties
11. Select Commission's Initial Goals
12. Verify Date for Next Meeting
13. Adjourn

REQUEST: Please help make this a fragrance-free meeting in order to accommodate those members and guests that are chemically sensitive to fragrances and other scented products. Thank you.