

**PART 1**  
**INVITATION TO BID**

The Town of Westford invites sealed bid for the CAMERON SENIOR CENTER – Roof Ice Control System, Westford, MA in accordance with Contract Documents prepared by Graham | Meus Inc. Architects, 45 Newbury Street, Boston, MA 02116. The work of this Contract includes the installation of a Roof De-Icing System for the existing Cameron Senior Center Building.

Sealed bids for the General Contract on forms furnished by the Awarding Authority will be received by the Awarding Authority at the office of the Town of Westford, Town Hall, 55 Main Street, Westford, MA until **1:00 p.m. local time on Thursday, October 27<sup>th</sup>, 2011**. All General Bids will be publicly opened and read aloud immediately thereafter.

The category of work for the Project is General Construction. The estimated construction cost of this Project is \$30,000.

There is no mandatory pre-bid conference for this project. Interested bidders are encouraged to visit the site during normal business hours to review the site conditions.

Each General Bidder and each Sub-Bidder may obtain complete sets of the Bidding Documents including Bid Forms, after 9:00 a.m. local time, on Thursday, October 13<sup>th</sup>, 2011 at the following location:

**Town of Westford Town Hall**  
**55 Main Street**  
**Westford, MA 01886**  
**Hours: M-F 8:00 am – 4:00 P.M.**

and at the Town website at: [www.westford.ma.gov](http://www.westford.ma.gov)

Questions may be FAXED or EMAILED to Graham | Meus, Inc. at the following:

Attention: **Justin Hopkins**  
Fax: **617-423-8506**  
Email: **[jh@gmiarchitects.com](mailto:jh@gmiarchitects.com)**

Filed Sub-Bids are NOT required for this bid.

Each General Bid shall be accompanied by Bid Security equal to five (5) percent of the Bid amount in the form of a Bid Bond, Cash, Certified Treasurer's or Cashier's Check issued by a responsible U.S. Bank or Trust Company, payable to the Town of Westford. Each Bidder shall attach the required Bid Bond or Check to the Bid Form.

The Bid Securities of all General Bidders, except those of the three lowest responsible and eligible General Bidders, will be returned within five (5) days, Saturdays, Sundays, and legal holidays excluded, after the opening of the General Bids.

The Awarding Authority reserves the right to waive any informalities and to reject any or all General Bids not deemed to be in the best interest of the Town.

Cameron Senior Center – Roof Ice Control System  
20 Pleasant Street, Westford, MA

The successful General Bidder will be required to furnish a Performance Bond and a Labor and Materials Payment Bond as required by the Contract Documents.

All Bids for this Project are subject to the provisions of Massachusetts General Laws (Ter. Ed), including without limitation Chapter 30, Section 39M as amended; Mass G.L. Chapter 149, Sections 44A through 44L inclusive; and Chapter 149, Section 26 through 27D inclusive.

Attention is directed to the fact that no less than the minimum wages as set forth in the Contract Documents must be paid on this Project.

All bids shall remain in effect for thirty (30) days, Saturdays, Sundays and legal holidays excluded, after the opening of General Bids.

The right is reserved by the Town of Westford, Massachusetts to waive any information in bids and to reject any or all bids, if it be in the public interest to do so.

Town of Westford  
Westford, MA 02066

END OF SECTION