

## INVITATION TO BID

Sealed Bids for **Millennium School Student Drop-off & Drainage Improvement Project** will be received by the Town of Westford, at the office of the Town Engineer, first floor of the Highway Garage, 28 North Street, Westford MA 01886, acting through the office of Town Manager on or before:

**Thursday, July 17th at 1:30 P.M.**

and at the time indicated will be publicly opened and read aloud. Sealed envelopes containing bids must be clearly marked 'Sealed Bid – MILLENNIUM SCHOOL STUDENT DROP-OFF & DRAINAGE IMPROVEMENT PROJECT'.

The work for this project includes, but is not limited to, the construction and installation of a new student drop-off driveway, drainage components, site grading, erosion control measures, pedestrian accommodations, and other miscellaneous work.

Plans and specifications may be examined and/or obtained on or after Wednesday, July 2nd, 2014 at the Office of the Town Engineer from 8:00 A.M. to 3:30 P.M., Monday through Friday, except for holidays. Plans and specifications may also be downloaded free of charge at [www.westfordma.gov/rfp](http://www.westfordma.gov/rfp). A non-refundable \$10.00 mailing and handling fee will be charged to those requesting that the Contract Documents be mailed to them. There is no cost or deposit required for picking up the specifications.

Each Bid must be accompanied by a bid security consisting of a BID BOND, CASHIER's, TREASURER's or CERTIFIED CHECK issued by a responsible bank or trust company in the amount of 5% of the bid price. Bid bonds shall be issued by a company qualified to do business in the Commonwealth.

The successful bidder must furnish a performance bond and a payment bond, each in an amount equal to one hundred percent (100%) of the Contract Price.

Bidders shall conform to all specifications and shall use the bid sheets provided for submittal. Instructions for filing Bids are contained in the Contract Documents included with the Specifications. The Town reserves the right to accept or reject any or all bids or portions thereof if deemed to be the best interest of the Town. The Town of Westford is the awarding authority.

All proposals are subject to Commonwealth of Massachusetts Department of Labor Standard prevailing wage rates, EEOC Regulations, OSHA regulations, and MGL Chapter 30B, Chapter 30 39M, and Chapter 149, Section 44A, where applicable. MBE and WBE contractors are encouraged to bid.

Jodi Ross  
Town Manager